

March 14, 2014

TO: Project File
FROM: James Truong
SUBJECT: Project Closeout Summary for Columbia River Bridges & Approaches
Design Build Procurement – RFP Documents

Executive Summary

This memorandum provides a summary of the layout of CRC ProjectWise site for the work that was performed for the development of the Columbia River Bridges & Approaches DB Contract RFP Documents. This memorandum, assembled at the time of project closeout, is intended to provide adequate information to allow project start-up within a year's time-frame.

Status of Work

Two logs have been prepared summarizing action/open items for the RFP documents:

- CRBA_DB_Procurement_ProcurementActionItems.xlsx
- RFP_Comment_Resolution_Log.xlsx

The CRBA_DB_Procurement_ProcurementActionItems.xlsx file includes the action items that were established from the page turns of the ITP and general sections (DB110, 130, 140, 141.00, 150, 154, 155, 156, 160, 165, 170, 171, 172, 180, 190, 195, 196, 197, and 199) with the Core Procurement Group that consisted of a combination of Bob Pappe, Brenda Marcus, Russ Swearingen, Rob Gebhardt, Laura Petersen, Casey Liles, Frank Green, Doug Jones, Garey Foyt, David McCurry, Brendan LeBlanc, and James Truong. This log also includes various action items from additional meetings.

The RFP_Comment_Resolution.xlsx file includes the comments that the technical authors had based on the RFP that was submitted for the Technical Draft RFP Review on February 24, 2014. This review included cross discipline reviews and general section reviews by the technical authors. This log also includes action items that were flagged in the technical page turn and as the technical authors were drafting their section(s).

Project Records

Records of the work conducted under this task can be found at the CRC ProjectWise site at:

- **Working Area New** – In general this folder includes the backup versions of the procurement documents that were prepared and where they were left off under the ODOT led project. The folder path and ProjectWise link are below:
 - ColumbiaRiverCrossing\Documents\Procurement_Working Area - NEW\
 - [Working Area - NEW](#)
- **Deliverables New** – In general this includes the official deliverables for the procurement documents and Project Closeout that was completed under the ODOT led project. The folder path and ProjectWise link are below:
 - ColumbiaRiverCrossing\Documents\Procurement\Deliverables - New\

- [Deliverables - New](#)
- **01-Tech Draft Review-20140224** – The RFP documents in PDF format that were provided to the technical authors on February 24, 2014 can be found at the folder path and Projectwise link below:
 - ColumbiaRiverCrossing\Documents\Procurement\Deliverables - New\01-Tech Draft Review-20140224\
 - [01-Tech Draft Review-20140224](#)
- **04.00 RFP** – In general this folder includes the official deliverables for the RFP documents at Project Closeout that was completed under the ODOT led project. The folder structure in this directory matches the subtask numbering in the scope of work; however, subtasks 4.1, 4.2, and 4.3 were not used to file the Project Closeout RFP documents and instead combined them with 4.5 Draft RFP Package to keep all RFP documents together. The folder path and ProjectWise link for 04.00 RFP are below:
 - ColumbiaRiverCrossing\Documents\Procurement\Deliverables - New\04.00 RFP\
 - [04.00 RFP](#)
- **4.4 Draft Reference Information Documents** – In lieu of copying all items created that were to be included in DB General Provisions, Attachment A – Engineering Data and DB General Provisions, Attachment C – Reference Information Documents, this folder includes a file that provides direction where these items are located in the “ODOT Working Area.” The folder path and ProjectWise link are below:
 - ColumbiaRiverCrossing\Documents\Procurement\Deliverables - New\04.00 RFP\4.4 Draft Reference Information Documents\
 - [4.4 Draft Reference Information Documents](#)
- **4.5 Draft RFP Package** – This folder includes the official deliverables for the RFP documents at Project Closeout that was completed under the ODOT led project. The folder path and ProjectWise link are below:
 - ColumbiaRiverCrossing\Documents\Procurement\Deliverables - New\04.00 RFP\4.5 Draft RFP Package\
 - [4.5 Draft RFP Package](#)
- **4.6 Open Items Logs** – This folder includes the official Project Closeout versions of the two logs described in “Status of Work” above. The folder path and ProjectWise link are below:
 - ColumbiaRiverCrossing\Documents\Procurement\Deliverables - New\04.00 RFP\4.6 Open Items Logs\
 - [4.6 Open Items Logs](#)
- **Working Area Old** – In general this folder includes the backup and the most current versions of the procurement documents that were prepared and where they were left off under the WSDOT led project. The folder path and ProjectWise link are below:
 - ColumbiaRiverCrossing\Documents\Procurement_Working Area – OLD
 - [Working Area - OLD](#)
- **Deliverables Old** – In general this folder includes the official deliverable items for the procurement that were completed under the WSDOT led project. The folder path and ProjectWise link are below:
 - ColumbiaRiverCrossing\Documents\Procurement\Deliverables – OLD
 - [Deliverables - OLD](#)