

March 14, 2014

TO: Project File
FROM: Cyndi Twite
SUBJECT: Project Closeout Summary for Columbia River Bridges & Approaches Design Build Procurement – DB Special Provisions Section DB150, DB156, DB160 and DB165

Executive Summary

This memorandum provides the status of the work for the development of the Columbia River Bridges & Approaches Design Build Procurement, specifically addressing the following technical focus areas:

- **Main River Crossing Bridges**

This memo overviews the status of the work, outstanding work and next steps, an overview of project history, key decisions, and information on key documents and references. This memorandum, assembled at the time of project closeout, is intended to provide adequate information to allow project start-up within a year’s time-frame.

Status of Work

The work includes editing of DB Special Provision Section 150, 156, 160, 165 to conform with current ODOT standards and regulations.

The following deliverables were completed at the approximate level of completeness as identified in Table 1, at the time of project closeout.

TABLE 1.
 CRBA DB Procurement Deliverables Status Summary
Status of Deliverables for the CRBA Design Build Procurement Development

TASK	DELIVERABLE	APPROX. PERCENT COMPLETE	STATUS OF WORK
4.3	Draft technical Performance Requirements - provision DB 150	80%	Work in progress. Waiting for client input and review. Continued clean up remaining issues. DB 150 for formatting, language, terminology, interdisciplinary and agency coordination, project interfaces, and other outstanding issues. See "Draft RFP action items list".
4.3	Draft technical Performance Requirements – provisions DB 156	75%	Work in progress. Waiting for client input and review. Continued clean up remaining issues. DB 150 for formatting, language, terminology, interdisciplinary and agency coordination, project interfaces, and other outstanding issues. See "Draft RFP action items list".
4.3	Draft technical Performance Requirements – provisions DB 160	80%	Work in progress. Waiting for client input and review. Continued clean up remaining issues. DB 150 for formatting, language, terminology, interdisciplinary and agency coordination, project interfaces, and other outstanding issues. See "Draft RFP action items list".

4.3	Draft technical Performance Requirements – provisions DB 165	80%	Work in progress. Waiting for client input and review. Continued clean up remaining issues. DB 150 for formatting, language, terminology, interdisciplinary and agency coordination, project interfaces, and other outstanding issues. See “Draft RFP action items list”.
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1.

Known Issues

The following is a summary of the known issues that were not resolved at the time of closeout:

- Need to meet with various ODOT Personnel to talk about requirements, language (Standard or project specific) definitions, cross-references to other DB special provisions, Agency provided materials, etc.

Outstanding Work

The following is a summary of outstanding work and next steps at the time of closeout that was not started, but necessary for the development of the DB Procurement final RFP for the CRBA Package:

- See known issues above, need to meet with ODOT to resolve the issues noted in our last specifications review meeting.

Milestones & Key Decisions Related to Disciplines

Key project milestones include: [TH1]

- [Insert project milestones including references to other documents as needed.]

Key project decisions include:

- [Insert project key decisions including references to other documents as needed.]

Project Records

Records of the work conducted under this task can be found at:

- David – ProjectWise? Right?

Standards & Versions

Standards used for the work are listed in the Design-Build General Provisions DB 150, 156, 160 and 165, originally received from ODOT

CJTW:cjtw

cc: Project Controls
[ADD TEXT if needed]