

From: [Daly, Keith](#)
To: [Peppers, Nicki](#);
Subject: FW: Contract 8078, Columbia River Bridge Temporary Pile Test Program
Date: Thursday, January 20, 2011 1:33:10 PM
Attachments: [Contract 8078-Preconstruction mgt.pdf](#)
[Contract 8078-project personnel.pdf](#)
[Temp Test Pile Required Submittals.pdf](#)

Keith Daly
Assistant Business Manager

Columbia River Crossing Project | <mailto:dalyk@columbiarivercrossing.org>
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From: Daly, Keith
Sent: Friday, January 14, 2011 4:32 PM
To: 'Kevin Culbert (Kevinc@americanconstco.com)'
Cc: Green, Frank; Degenhart, Mark
Subject: Contract 8078, Columbia River Bridge Temporary Pile Test Program

Kevin,

Please find attached serial letters regarding the preconstruction meeting/WSDOT policies and procedures, project personnel, and preliminary list of required submittals. If you have any questions please do not hesitate to contact me.

Thanks,

Keith Daly
Assistant Business Manager

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**Contract 8078 - Columbia River Bridge Temporary Pile Test Program
Required Submittals**

Submittal Description	Standard Spec. or Other Reference	Notes
Type A progress schedule	1-08.3(2)A	Submitted no later than 10 days after the date the contract is executed
Shop drawings for fabrication of Bubble Curtains	1-01.3	
Welding procedures for fabrication of Bubble Curtain	6-03.3(25)	
Welding procedures for steel piling including the joint geometry	6-05.3(6)	
Report prepared by CWI documenting the results of non destructive quality control inspection on all field welds	Page 102 of Special Provisions	Submitted within 5 working days of the completion of the final pile splice
Pile driving equipment/system Adequacy	6-05.3(9)A	
Wave equation analysis for all pile driving systems	6-05.3(9)A and page 104 of Special Provisions	
Name and qualifications of PDA subcontractor	Page 104 of Special Provisions	Submitted at least 7 calendar days prior to beginning any pile driving
Summary of the PDA results for each pile tested using the PDA and a formal, written, dynamic analysis report including results of the CAPWAP analysis	Page 105 of Special Provisions	Preliminary PDA results made available to Engineer immediately after pile is driven. Formal report to be submitted within 5 working days of completion of each analyzed pile
Demolition plan with working drawings and safety plan for removal of steel piles	Page 107 of Special Provisions	Submitted 5 working days prior to pile removal
Spill Prevention, Control and Countermeasures Plan	1-07.15(1)	Submitted no later than date of preconstruction meeting

Contract 8078 - Columbia River Bridge Temporary Pile Test Program

Required Submittals

Inspection/performance report to demonstrate proper function and to train personnel in proper balancing of air flow to bubble rings and to confirm calculated pressures and flow rates at each bubble ring	Item 11 on page 99 of Special Provisions	Submitted within 72 hours following the performance test
Project labor and equipment list for all force account work	1-09.6	Submitted before force account work begins
Manufacturer's catalog cut and certificates of compliance for all steel pile tips and details of the attachment	Page 103 of Special Provisions	Submitted one week prior to installation of any pile tip
Shop drawings of proposed pile tip with design calculations, specifications, material chemistry and installation requirements	Page 103 of Special Provisions	Only submitted if pile tips other than those denoted in QPL are proposed
Material submittals for all material permanently incorporated into the project	1-06.1	Meet all requirements listed in Record of Materials provided to you
Manufacturer's certification of compliance, conforming to Section 1-06.3 and accompanied by certified mill test reports, including chemical analysis and carbon equivalence, for each heat of steel used to fabricate the steel pipe piling	Page 100 of Special Provisions	
Request to Sublet Work	1-08.1	
Certified payrolls for prime contractor and all subcontractors	1-07.9(5)	Submitted if requested by Engineer
Approved Statement of Intent to Pay Prevailing Wages	1-07.9(5)	Submitted for prime contractor and all subcontractors prior to any payment being made under this contract for work performed
Approved Affidavit of Prevailing Wages Paid	1-07.9(5)	Submitted prior to release of any retained funds under RCW 60.28.011
Contact the Coast Guard and request that a Local Notice to Mariners be issued	Page 94 of Special Provisions	At least 2 weeks in advance of any work performed in or near the navigable portion of waterway

Contract 8078 - Columbia River Bridge Temporary Pile Test Program

Required Submittals

Emergency Contact List	1-05.13(1)	No later than 5 calendar days after the date contract is executed
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Request to Sublet Work

Subcontractor Lower Tier Subcontractor DBE

Prime Contractor	Federal Employer I.D. Number *	State Contract Number
Job Description (Title)		Request Number

Approval is Requested to Sublet the Following Described Work to:

Subcontractor or Lower Tier Subcontractor	Unified Business Identifier (UBI)	Federal Employer I.D. Number *
Address		Telephone Number
City	State	Zip Code
If Lower Tier Subcontractor, ID of Corresponding Subcontractor		* If no Federal Employer I.D. Number, Use Owner's Social Security Number

Item No.	Partial	Item Description	Amount

<i>I understand and will insure that the subcontractor will comply fully with the plans and specifications under which this work is being performed.</i>	Prime Contractor Signature	Date
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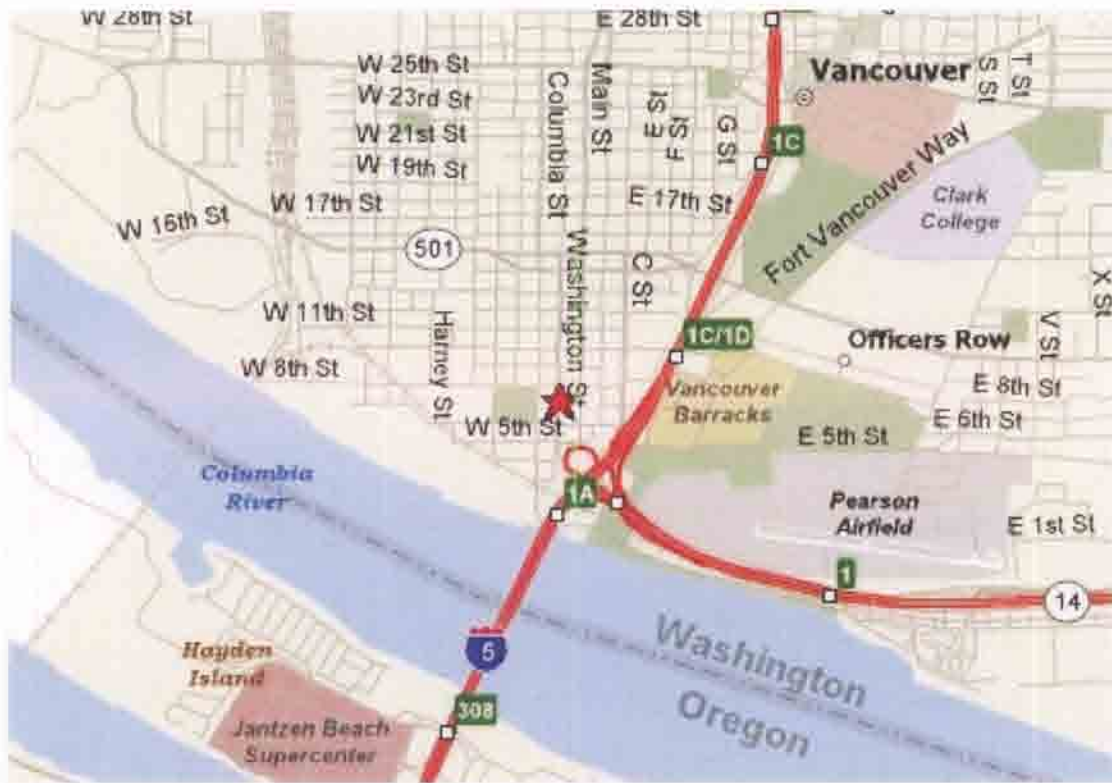
Department of Transportation Use Only

Percent of Total Contract This Request _____ % Previous Requests _____ % Sublet to Date _____ %	DBE Status Verification				
<input type="checkbox"/> Approved	<table style="width:100%;"> <tr> <td style="width:30%;">Project Engineer's Signature</td> <td style="width:20%;">Date</td> <td style="width:30%;">Approved - Region Construction Engineer (When Required)</td> <td style="width:20%;">Date</td> </tr> </table>	Project Engineer's Signature	Date	Approved - Region Construction Engineer (When Required)	Date
Project Engineer's Signature	Date	Approved - Region Construction Engineer (When Required)	Date		

C 8078 - I-5 Columbia River Bridge Temporary Pile Test

Bid Item #	Planned Qty	Bid Item Description	Source	Doc Requirement	RAM #	QPL #	Accep Code	Requirements Met	Remarks	Spec. Ref.
2.01		FURNISH UNCONFINED BUBBLE CURTAIN SYSTEM (TYPICAL)		Submittals per Special Provisions Visual Acceptance per Const. Manual 9-1.4C						SP 98
2.02		63" O.D. HDPE COMPRESSOR		Catalog Cut APPROVED FOR SHIPMENT Tag/Stamp						PS 12
2.03		TELESCOPING ARM ASSEMBLY		Mfr. Cert. per Stnd. Spec. 1-06.3						PS 8
002.04.01		TELESCOPING ARM GUIDE		Mfr. Cert. per Stnd. Spec. 1-06.3						PS 6
002.04.02		TELESCOPING ARM		Mfr. Cert. per Stnd. Spec. 1-06.3						PS 9
002.04.03		HINGE PLATE		Mfr. Cert. per Stnd. Spec. 1-06.3						PS 6
002.04.04		ROLLER		Project Engineer Acceptance Required						PS 10
002.04.05		PRIMARY FEED LINES		Project Engineer Acceptance Required						
2.05		SECONDARY FEED LINES		Project Engineer Acceptance Required						
2.06		DISTRIBUTION MANIFOLD		Project Engineer Acceptance Required						
2.07		GATE VALVE		Certificate of Compliance per CM 9-1.4E						PS 8
2.08		BALL VALVE		Catalog Cut						PS 8
2.09		CHECK VALVE		Catalog Cut						PS 8
2.11		FLOW/METER		Catalog Cut						PS 8
2.12		PRESSURE GAUGES		Catalog Cut						
2.13		BUBBLE RINGS (2 1/2" SCG, 80 6061-T6 Aluminum Pipe)		Mfr. Cert per Stnd. Spec. 1-06.3						SP 99 & PS 6
2.14		WIRE ROPE AND HARDWARE		Catalog Cut						PS 5
2.15		STEEL PIPE SEATING RING		Contact WSDOT Fabrication prior to Field Welding						PS 12
2.16		3/8" STEEL PLATE WATER TIGHT REUSABLE CRATES		Contact WSDOT Fabrication prior to Field Welding Visual Acceptance per Const. Manual 9-1.4C						PS 12
2.17		FURNISH UNCONFINED BUBBLE CURTAIN SYSTEM		Same as Bid Item 002.01						SP 100

Columbia River Crossing Project Office



Columbia River Crossing Project Office
700 Washington Street, Suite 300
Vancouver, WA 98660
360-737-2726 or 503-256-2726

From I-5 Northbound

Cross the Interstate Bridge
Take the 6th Street Exit 1B to City Center (just after crossing the bridge). Loop under I-5, take the 1st exit to LEFT onto 6th Street. Cross Main and Washington streets and take immediate RIGHT into Park n' Go parking garage under the building. Park on Level P1 or P2 toward the back where you'll take North office elevator to 3rd floor.

From I-5 Southbound

Take City Center/Mill Plain Exit to the RIGHT (onto Mill Plain). Travel several blocks and take a LEFT on Washington Street (after Main St.). Travel south several blocks and take a RIGHT on 6th (after 8th). Take immediate RIGHT into Park n' Go parking garage under the building. Park on Level P1 or P2 toward the back where you'll take North office elevator to 3rd floor.

Several reserved project parking places available (4 hour limit) on Level P2, just past elevators, against the far wall. Other parking in area is metered (most spaces @ .50 per hour).



Washington State Law Prohibits Discrimination in Employment

*The law prohibits unfair employment practices
based on the following protected classes:*

- | | | |
|-------------------|---|---|
| • Race | • Age (40 years of age and older) | • Honorably discharged veteran or military status |
| • Color | • HIV, AIDS, and Hepatitis C status | • Retaliation for filing a whistleblower complaint with the state auditor |
| • National Origin | • Marital status | • Retaliation for filing a nursing home abuse complaint |
| • Sex | • Pregnancy or maternity | • Retaliation for opposing an unfair practice |
| • Creed | • Sexual orientation or gender identity | |
| • Disability | • Use of a service animal by a person with a disability | |

PROHIBITED UNFAIR EMPLOYMENT PRACTICES:

AN EMPLOYER OF EIGHT (8) OR MORE EMPLOYEES MAY NOT DISCRIMINATE ON THE BASIS OF A PROTECTED CLASS. FOR EXAMPLE, AN EMPLOYER CANNOT:

- *Refuse to hire you or discharge you from employment.*
- *Discriminate in compensation of other terms or conditions of employment.*
- *Print, circulate, or use any discriminatory statement, advertisement, publication, job application form.*
- *Make any inquiry in connection with prospective employment that is discriminatory.*

LABOR UNIONS MAY NOT DISCRIMINATE ON THE BASIS OF A PROTECTED CLASS. FOR EXAMPLE, A LABOR UNION CANNOT:

- *Deny membership or membership rights and privileges.*
- *Expel from membership.*
- *Failing to represent a person in the collective bargaining unit.*

EMPLOYMENT AGENCIES MAY NOT DISCRIMINATE ON THE BASIS OF A PROTECTED CLASS. FOR EXAMPLE, AN EMPLOYMENT AGENCY MAY NOT

- *Discriminate in classification or referrals for employment.*
- *Print or circulate any discriminatory statement, advertisement, or publication.*
- *Use discriminatory employment application forms, or inquiries made in connection with prospective employment.*

IF YOU HAVE BEEN DISCRIMINATED AGAINST PLEASE CONTACT THE
WASHINGTON STATE HUMAN RIGHTS COMMISSION:

1-800-233-3247 Voice or 1-800-300-7525 TTY

www.hum.wa.gov

Se Habla Español

Language interpreters are available. Accommodations to people with disabilities will be made.

WASHINGTON STATE HUMAN RIGHTS COMMISSION

You may be eligible for

unemployment benefits

if you lose your job

Log onto www.go2ui.com to apply

To apply for unemployment, you will need:

- Your Social Security number
- Names and addresses of everyone you worked for in the last two years
- Dates you started and stopped working for each employer
- Reasons you left each job
- Your alien registration number if you are not a U.S. citizen

If you were in the military within the last 24 months, we will also ask you to fax or mail us a copy of your discharge papers (Form DD214).

You can apply online unless:

- You worked in two or more states in the last 24 months
- You worked in only one state other than Washington in the last 24 months
- You were totally disabled for at least 13 consecutive weeks due to a work-related injury or a non-work related injury or illness, AND you were released by your doctor within the last 12 months

You can also apply for unemployment over the phone

Call 1.800.318.0022 (TTY 1.800.365.8969). We are available to help you Monday through Friday from 8:00 a.m. to 5:00 p.m., except on state holidays. We may be open extended hours during peak periods.

If your Social Security number ends with:

0 thru 3, call Monday 4 thru 7, call Tuesday 8 thru 9, call Wednesday

Please call on your designated day. If you miss your day, you may call on Wednesday, Thursday, or Friday of the same week without any delay in payment. Customers with active claims may call any day of the week.

You must look for work each week that you claim benefits

Visit WorkSource to find all the FREE resources you need to find a job. These include workshops, computers, copiers, phones, fax machines, Internet access, and newspapers. Log onto www.go2worksource.com to find the office nearest you.

If your work hours have been reduced to part-time, you may qualify for partial unemployment benefits.

If you have been unemployed due to a work-related injury or non-work-related illness or injury and are now able to work again, you may be eligible for special unemployment benefits.



Employers are legally required to post this notice in a place convenient for employees to read (see RCW 50.20.140).

The Employment Security Department is an equal opportunity employer and provider of programs and services. Auxiliary aids and services are available upon request to persons with disabilities. Auxiliary aids may include qualified interpreters and telecommunication devices (TTY) for hearing or speech-impaired individuals. Individuals with limited English proficiency may request interpretive services free of charge to the customer in order to conduct business with the department.

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This poster is a summary of Washington State workplace rights. For complete information on these workplace rights and others:

- Go online to www.WorkplaceRights.Lni.wa.gov
- Call or visit the Department of Labor & Industries (L&I) office nearest you
- For L&I locations, go to www.Offices.Lni.wa.gov
- Call us toll-free 1-866-219-7321
- E-mail to: ESgeneral@Lni.wa.gov

Wage and Hour Laws

Workers must be paid the Washington minimum wage

Workers in all industries who are 16 years of age or older must be paid at least the minimum wage for all hours worked. Workers who are 14 or 15 may be paid 85% of the minimum wage.

To find out the current minimum wage, contact L&I (see above).

Tips cannot be counted as part of the minimum wage.

Overtime pay is due when working more than 40 hours

You must be paid one and one-half times your regular rate of pay for all hours worked over 40 in a fixed seven-day workweek that is designated by your employer. Agricultural workers are generally exempt from overtime.

There are a few exceptions to minimum wage and overtime laws

A few occupations are not covered by minimum wage or overtime requirements under limited circumstances. See www.WorkplaceRights.Lni.wa.gov and click on "Minimum Wage" or "Overtime & Exemptions."

Unless you are exempt, you cannot waive the right to minimum wage or overtime pay.

Workers need meal and rest breaks

Most workers are entitled to a 30-minute meal period if working more than five hours in a day. If you must remain on duty or work during your meal period, you must be paid for the 30 minutes.

Most workers are entitled to a 10-minute paid rest break no later than the end of the third hour. Your employer may schedule the break or allow "mini" breaks, such as two five-minute rest breaks. Agricultural workers must have a 10-minute paid rest break within each four-hour period of work.

If you are under 18, check out the **Teen Corner** to see break requirements.

Your employer must schedule a regular payday

You must be paid at least once a month on a regularly scheduled payday. Your employer must give you a pay statement showing the number of hours worked, rate of pay, number of piece work units (if piece work), gross pay, the pay period and all deductions taken.

You must agree to deductions from pay

Your employer may deduct from your wages when required by state or federal law and for certain other deductions under an agreement between you and your employer. For complete information, go to www.WorkplaceRights.Lni.wa.gov and click on "Pay Requirements."

Human trafficking is against the law

For victim assistance, call the National Human Trafficking Resource Center at 1-888-3737-8888, or the Washington State Office of Crime Victims Advocacy at 1-800-822-1067.

Family Care and Family Leave Laws

To learn more, go to www.WorkplaceRights.Lni.wa.gov and click on "Leave & Benefits"

The Washington Family Care Act allows use of paid leave to care for sick family

If you work for an employer with a paid-leave policy (sick, vacation, certain employer-provided short-term disability plans, or other paid time off), you are allowed to use your choice of paid leave to care for sick family. Family includes:

- Children under age 18 with a health condition that requires supervision or treatment.
- Spouse, registered domestic partner, parent, parent-in-law or grandparent with a serious or emergency health condition.
- Adult son or daughter incapable of self-care due to a disability.

The federal Family and Medical Leave Act (FMLA) provides leave

The federal FMLA requires covered employers to provide up to 12 weeks of unpaid job-protected leave every 12 months to "eligible" employees for certain family and medical reasons. Employees are eligible if they:

- Worked for their employer for at least 1,250 hours over the previous 12 months; and
- The company has at least 50 employees within 75 miles.

For more information, contact the U.S. Department of Labor at 1-866-487-9243 or visit www.dol.gov/esa/whd/fmla/.

The Washington Family Leave Act covers pregnancy disability

Women who qualify for leave under the federal FMLA (above) may also be entitled to additional leave for sickness or disability due to pregnancy. Registered domestic partners who meet the requirements for FMLA (above) are eligible for up to 12 weeks of state family leave for certain family medical reasons.

Pregnancy-related disability is protected from discrimination

A woman with a pregnancy-related disability is entitled to time off and job protection if she works for an employer with eight or more employees. Her health-care provider determines the amount of time off needed. For more information, contact the Washington State Human Rights Commission at www.hum.wa.gov or call 1-800-233-3247.

Victims of domestic violence, sexual assault or stalking may take leave

Victims and their family members are allowed to take reasonable leave from work for legal or law-enforcement assistance, medical treatment or counseling.

Military spouses may take leave for deployment

Spouses or registered domestic partners of military personnel who receive notice to deploy or who are on leave from deployment during times of military conflict may take a total of 15 days unpaid leave per deployment.

Your employer may not fire you or retaliate against you for using your leave for these reasons or for filing a complaint alleging a violation of these leave laws.

Contact L&I if you have a complaint

If you believe your rights have been denied, you may file a **Worker Rights Complaint**. Contact any L&I office to get a form or print it at www.WorkplaceRights.Lni.wa.gov.

Teen Corner (information for teens age 14-17)

- The minimum age for work is generally 14, with different rules for ages 16-17 and for ages 14-15.
- Employers must get a minor work permit in order to employ teens; including family members.
- Teens don't need a work permit; however, parents must sign the parent/school permission form provided by the employer. If you work during the school year, a school official must sign too.
- Many jobs are not allowed for anyone under 18 because they are not safe.
- Work hours are limited for teens; more restrictions apply during school weeks.
- If you are injured on the job, ask your health-care provider to help you file a claim for medical benefits.

Meal and rest breaks for teens

- In agriculture, teens of any age get a meal period of 30 minutes if working more than five hours, and a 10-minute paid break for each four hours worked.
- In all other industries, teens who are 16 or 17 must have a 30-minute meal period if working more than five hours, and a 10-minute paid break for each four hours worked. They must have the rest break at least every three hours. Teens who are 14 or 15 must have a 30-minute meal period no later than the end of the fourth hour, and a 10-minute paid break for every two hours worked.

You can learn more about teen safety, work hours and prohibited jobs:

- Online www.TeenWorkers.Lni.wa.gov.
- Call or visit any L&I office or call toll free: 1-866-219-7321.
- E-mail a question to TeenSafety@Lni.wa.gov.



Este cartel resume los derechos en el lugar de trabajo en el estado de Washington. Para información completa sobre estos derechos y otros en el lugar de trabajo:

- Vaya en Internet a www.Lni.wa.gov/Spanish/WorkplaceRights
- Llame o visite las oficinas del Departamento de Labor e Industrias (L&I)
- Para localizar oficinas de L&I, vaya a www.Offices.Lni.wa.gov
- Llame a nuestra línea telefónica gratuita al 1-866-219-7321
- Envíenos un correo electrónico a: ESgeneral@Lni.wa.gov

Leyes de salario y horas

A los trabajadores se les debe pagar el salario mínimo de Washington

A los trabajadores de 16 años de edad o más en todas las industrias se les debe pagar por lo menos salario mínimo por todas las horas trabajadas. A los trabajadores de 14 ó 15 años se les puede pagar 85% del salario mínimo.

Para encontrar el salario mínimo actual, comuníquese con L&I (vea arriba).

Las propinas no pueden incluirse como parte del salario mínimo.

Se debe pagar horas extras después de más de 40 horas trabajadas

Se le tiene que pagar tiempo y medio de su tarifa regular de pago por todas las horas trabajadas adicionales a las 40 horas en una semana de trabajo de siete días establecida por el empleador.

A los trabajadores agrícolas no se le pagan horas extras.

Hay algunas excepciones a las leyes de salario mínimo y de horas extras

Algunas ocupaciones están exentas del pago de horas extras o salario mínimo bajo circunstancias limitadas. Vaya a www.Lni.wa.gov/spanish/WorkplaceRights y haga clic en "Horas extras y exenciones" o "Salario Mínimo."

A menos que usted esté exento, no podrá renunciar al derecho a recibir salario mínimo o pago de horas extras.

Los trabajadores necesitan periodos de comida y de descansos

La mayoría de los trabajadores tienen derecho a un período de comida de 30 minutos si trabajan más de cinco horas en un día. Si se requiere que usted permanezca trabajando durante su período de comida se le debe pagar por los 30 minutos.

La mayoría de los trabajadores tienen derecho a por lo menos 10 minutos de descanso pagado a más tardar al final de la tercera hora de trabajo. Es posible que su empleador programe el período de descanso o permita "pequeños" descansos, como por ejemplo dos períodos de descanso de cinco minutos. Los trabajadores de agricultura tienen derecho a por lo menos un descanso pagado de 10 minutos por cada período de trabajo de cuatro horas.

Si usted es menor de 18 años, revise el **Rincón para adolescentes** para ver los requisitos de descanso.

Su empleador debe programar un día fijo de pago

Se le tiene que pagar por lo menos una vez por mes en un día fijo. Su empleador debe proporcionarle un comprobante de pago indicando el número de horas trabajadas, la tarifa de pago, el número de unidades por pieza (si trabaja por pieza), salario bruto, el período de pago y todas las deducciones que se le hagan.

Usted debe estar de acuerdo con las deducciones de pago

Su empleador puede deducir dinero de su salario solamente cuando lo requieran las leyes estatales o federales o cuando haya un acuerdo entre usted y su empleador. Para obtener información completa vaya a www.Lni.wa.gov/Spanish/WorkplaceRights y haga clic en "Requisitos de Pago."

El tráfico humano es contra la ley

Para ayuda a víctimas, llame al Centro Nacional de Recursos para Combatir la Trata de Personas al 1-888-3737-888 o a la Oficina de Defensa de Víctimas de Crímenes del estado de Washington al 1-800-822-1067.

Leyes del permiso de ausencia familiar y cuidado de la familia

Para aprender más vaya a www.Lni.wa.gov/Spanish/WorkplaceRights y haga clic en "Permiso y beneficios"

La ley del cuidado de la familia de Washington permite el uso del permiso de ausencia pagado para cuidar a un miembro de la familia enfermo

Si usted trabaja para un empleador que tiene un plan para permiso de ausencia pagado (enfermedad, vacaciones o cualquier otro plan de discapacidad de corto tiempo o cualquier otro permiso pagado) usted puede usar cualquier clase de permiso de ausencia pagado que usted escoja para cuidar a los miembros de su familia que estén enfermos. Los miembros de la familia incluyen:

- Los hijos menores de 18 años con una condición de salud que requiera supervisión o tratamiento.
- Cónyuge, pareja doméstica registrada, padres, suegros o abuelos con una condición de salud seria o de emergencia.
- Hijo o hija adultos que no puedan cuidarse a sí mismos por causa de una discapacidad.

La ley Federal de Ausencia Médica y Familiar (FMLA) otorga ausencias

La ley federal FMLA requiere que los empleadores registrados le proporcionen hasta 12 semanas de permiso de ausencia sin pago con protección de empleo cada 12 meses, a los empleados "elegibles" por algunas razones familiares y médicas. Los empleados son elegibles si ellos:

- Trabajan por lo menos 1,250 horas para un empleador durante los 12 meses anteriores
- La compañía tiene por lo menos 50 empleados dentro de 75 millas.

Para más información, comuníquese con el Departamento de Trabajo de E.U. al 1-866-487-9243 o visite www.dol.gov/esa/whd/fmla/

La ley de ausencia familiar de Washington cubre la discapacidad relacionada con maternidad

Las empleadas que califican para la Ley Federal de Ausencia Médica y Familiar (FMLA) (descrita arriba) también tendrán derecho a un permiso de ausencia por enfermedad o discapacidad por embarazo. Las parejas domésticas registradas que cumplen con los requisitos para FMLA (arriba descritos) también tendrán derecho a 12 semanas de permiso de ausencia familiar del estado para algunas razones médicas familiares.

La discapacidad por maternidad está protegida contra la discriminación

Una empleada con una discapacidad por maternidad tiene permiso de ausencia y protección de empleo si trabaja para un empleador con ocho o más empleados. El proveedor del cuidado de la salud de la mujer determinará la cantidad de tiempo libre necesario. Para más información, comuníquese con la Comisión de Derechos Humanos del estado www.hum.wa.gov/Espanol/index.htm o llamando al 1-800-233-3247.

Permiso de ausencia para víctimas de violencia doméstica, asalto sexual o acoso

Las víctimas y los miembros de su familia pueden tomar un permiso de ausencia razonable de su trabajo para obtener ayuda legal o de la policía, tratamiento médico o consejería.

El cónyuge de un miembro de la fuerza militar puede tomar permiso de ausencia debido a una misión militar

En caso de que un miembro de la fuerza militar haya recibido órdenes para partir en una misión militar o que esté bajo permiso de la misión militar durante tiempo de conflicto militar, el cónyuge o pareja doméstica registrada puede tomar un total de 15 días de ausencia de su trabajo por cada misión militar.

Los empleadores no pueden despedir o tomar represalias contra los trabajadores que usen su permiso para estos propósitos o que presenten una queja alegando una violación a estas leyes de permiso de ausencia.

Comuníquese con L&I si tiene alguna queja

Si cree que se le han negado sus derechos. Usted puede someter una Queja sobre los derechos laborales. Comuníquese con cualquier oficina de L&I para obtener el formulario o imprímalo en www.Lni.wa.gov/Spanish/WorkplaceRights.

Rincón para adolescente (Información para adolescentes entre 14 y 17)

- La edad mínima para trabajar es generalmente de 14 años, con reglas diferentes para las edades de 16-17 y para las edades de 14-15.
- Los empleadores deben obtener un endoso en la licencia maestra de negocios para contratar jóvenes incluyendo miembros de la familia.
- Los adolescentes no necesitan un permiso de trabajo, sin embargo, los padres deben firmar un formulario de Autorización de los padres y la escuela proporcionado por el empleador. Si usted trabaja durante el año escolar un oficial de la escuela debe firmarlo.
- Muchos trabajos están prohibidos para los menores de 18 años porque no son seguros.
- Las horas de trabajo están limitadas para los adolescentes; se aplican más restricciones durante las semanas de escuela.
- Si se lesiona en el trabajo, pídale a su proveedor de cuidado de la salud que lo ayude a someter un reclamo para beneficios médicos.

Periodos de comida y descanso para los adolescentes

- En la agricultura, los adolescentes de cualquier edad tienen derecho a un período de comida de 30 minutos si trabajan más de cinco horas en el día y a un período de descanso de por lo menos 10 minutos por cada cuatro horas trabajadas.
- En todas las otras industrias, los adolescentes que tienen 16 ó 17 años deben tener un período para comida de 30 minutos si trabajan más de cinco horas al día y un período de descanso pagado de por lo menos 10 minutos por cada cuatro horas trabajadas. Ellos deben tener el período de descanso por lo menos cada tres horas.

Los adolescentes que tienen 14 ó 15 años deben tener un período de comida de 30 minutos después de cuatro horas y un período de descanso de 10 minutos por cada dos horas trabajadas.

Aprenda más sobre la seguridad de los adolescentes, horas de trabajo y trabajos prohibidos:

- En línea www.Lni.wa.gov/Spanish/WorkplaceRights/TeenWorkers.
- Llame o visite cualquier oficina de L&I o llame gratis al: 1-866-219-7321.
- Envíe una pregunta por correo electrónico a TeenSafety@Lni.wa.gov.



Notice to Employees



Employer: This is your official industrial insurance poster.
You are required by law to post it.

If a job injury occurs...

Your employer is insured through the Department of Labor & Industries' workers' compensation program. If you are injured on the job or develop an occupational disease, you are entitled to workers' compensation benefits.

Benefits include:

Medical care. Medical expenses resulting from your workplace injury or disease will be paid by the workers' compensation program.

Disability income. If your work-related medical condition prevents you from working, you may be eligible for benefits to partially replace your wages.

Vocational assistance. Under certain conditions, you may be eligible for help in returning to work.

Partial disability benefits. You may be eligible for a monetary award to compensate for the loss of body functions.

Pensions. Injuries that permanently keep you from returning to work may qualify you for a disability pension.

Death benefits for survivors. If a worker dies, the surviving spouse and/or dependents may receive a pension.

Important

Every worker is entitled to workers' compensation benefits. You cannot be penalized or discriminated against for filing a claim. For more information, call toll-free 1-800-547-8367.

Other L&I workplace posters:

- Job Safety and Health Law* (required)
- Your Rights as a Worker* (required)
- Washington Minimum Wage* (recommended)

On the Web: www.Lni.wa.gov

Other formats for persons with disabilities are available on request.
Call 1-800-547-8367. TDD users, call 360-902-5797. L&I is an equal opportunity employer.

What you should do...

Report your injury. If you are injured, no matter how minor the injury seems, contact the person listed on this poster.

Get medical care. You may choose any health-care provider who is qualified to treat your injury. Qualified health-care providers include: medical, osteopathic, chiropractic, naturopathic and podiatric physicians; dentists; optometrists; ophthalmologists; physician assistants; and advanced registered nurse practitioners.

Tell your health-care provider that your injury or condition is work related. Your health-care provider will complete a *Report of Industrial Injury or Occupational Disease* form and send it in. This is the first step in filing your workers' compensation (industrial insurance) claim.

File your claim within set time frames. For an on-the-job injury, you must file a claim and the Department of Labor & Industries (L&I) must receive it within one year after the day the injury occurred. For an occupational disease, you must file a claim and L&I must receive it within two years following the date you are advised by a health-care provider in writing that your condition is work related.

Report your injury to:

(Your employer fills in this space.)

Helpful phone numbers:

Ambulance

Fire

Police



Empleador: Este es su cartel oficial de seguro industrial. Se requiere por ley que este cartel esté fijado en un lugar visible.

Si ocurre una lesión en el trabajo...

Su empleador está asegurado a través del programa de compensación al trabajador o seguro industrial del Departamento de Labor e Industrias. Si usted sufre una lesión en el trabajo o desarrolla una enfermedad ocupacional, tiene derecho a recibir beneficios del programa de compensación al trabajador.

Los beneficios incluyen:

Atención médica. Los gastos médicos que resulten de la lesión o enfermedad ocurrida en el trabajo serán pagados por el programa de compensación al trabajador.

Ingresos por discapacidad. Si no puede trabajar como resultado de su lesión o enfermedad ocupacional, podría tener derecho a recibir beneficios de reembolso parcial de su salario.

Asistencia vocacional. Bajo ciertas condiciones usted podría tener derecho a recibir ayuda para regresar a trabajar.

Beneficios de discapacidad parcial. Usted podría recibir una indemnización monetaria para compensarlo por la pérdida de funciones corporales.

Pensiones. Si la lesión no le permite regresar a trabajar permanentemente, usted podría calificar para una pensión por discapacidad.

Beneficios para los sobrevivientes. Si un trabajador fallece, el cónyuge sobreviviente y/o los dependientes podrían recibir una pensión.

Importante

Cada trabajador tiene derecho a recibir beneficios del programa de compensación al trabajador. Usted no puede ser penalizado ni puede ser discriminado por haber presentado un reclamo. Para más información, llame a la línea gratuita 1-800-547-8367.

Otros carteles de L&I para el lugar de trabajo:

- Ley de seguridad y salud en el trabajo (requerido)
- Sus derechos como trabajador (requerido)
- Salario mínimo de Washington (recomendado)

En Internet: www.Lni.wa.gov

Hay otros formatos disponibles para personas con discapacidades.
Llame al 1-800-547-8367. Usuarios de TDD llamen al 360-902-5797.
L&I es un empleador con igualdad de oportunidad.

Lo que usted debe hacer...

Reporte su lesión. Si se lesiona, aún cuando la lesión parezca ser mínima, póngase en contacto con la persona indicada en este cartel.

Obtenga atención médica. Usted puede escoger a cualquier proveedor de cuidado de la salud calificado para tratar su lesión. Los proveedores de cuidado de la salud calificados incluyen: médico general, osteópata, quiropráctico, médico de naturopatía y podiatría, dentista, optometrista, oftalmólogo, asistente de doctor y practicante registrado de enfermería avanzada.

Dígale a su médico que la lesión o condición está relacionada con el trabajo. Su proveedor de cuidado de la salud completará el formulario *Informe de Lesión o Enfermedad Ocupacional* y nos lo enviará. Este es el primer paso para registrar su reclamo de compensación al trabajador (seguro industrial).

Registre su reclamo a tiempo. Para lesiones en el trabajo, debe presentar un reclamo y el Departamento de Labor e Industrias (L&I) debe recibirlo dentro de un año a partir de la fecha en ocurrió la lesión. Para una enfermedad ocupacional, usted debe presentar un reclamo y L&I debe recibirlo dentro de los dos años después de la fecha en que su proveedor de cuidado de la salud le avisó por escrito que su condición está relacionada con su trabajo.

Reporte su lesión a:

(El empleador llena este espacio)

Números de teléfono:

Ambulancia

Bomberos

Policia



Job Safety and Health Law

It's the law!

Employers must post this notice where employees can read it.

The Washington Industrial Safety and Health Act (WISHA) protects the safety and health of employees on the job in Washington State (Chapter 49.17 RCW).
Employers and employees: You should read this entire notice to understand your rights and responsibilities.

The Washington State Department of Labor & Industries (L&I), Division of Occupational Safety and Health (DOSH), administers WISHA and:

- Inspects workplaces to identify hazards and improve safety.
- Investigates complaints of unsafe workplaces.
- Provides free on-site consultations to help employers identify and fix hazards.
- Offers education and training to promote safer workplaces.

Contact us

This poster describes important parts of the law. Please contact us if you have questions about your rights or responsibilities.

Call: 1-800-423-7233

Web site: www.Lni.wa.gov/Safety

Mail: Division of Occupational Safety and Health
Department of Labor & Industries
P O Box 44800
Olympia, WA 98504-4800

Other workplace posters from L&I

- Your Rights as a Worker (required)
- Notice to Employees (required)
- Washington Minimum Wage (recommended)



Employers – You have a legal obligation to protect employees on the job

Employers must provide workplaces free from recognized hazards that could cause employees serious harm or death.

Actions you must take

- Comply with all workplace safety and health rules that apply to your business.
- Post this notice to inform your employees of their rights and responsibilities.
- Provide personal protective equipment and advise employees if they have been or will be exposed to hazards.
- Allow an employee representative to participate in an L&I safety/health inspection, without loss of wages or benefits. The L&I inspector may talk with a number of employees.

Firing or discriminating against any employee for filing a complaint or participating in an inspection, investigation, or opening or closing conference is illegal.

Citations and penalties

L&I will issue a citation if the inspector identifies violations of workplace safety and health rules. The citation will include a date for correcting them.

You must prominently display the citation at or near the place of the violation for a minimum of three days. You cannot remove it until you correct the violation.

L&I can fine you for failing to comply with workplace safety and health requirements:

- Up to \$7,000 for each serious or general violation.
- Up to \$70,000 for willful or repeat violations.
- Up to \$7,000 per day for each violation not corrected by the due date.

The law also provides for criminal penalties under certain conditions.

Appeals

You may appeal any citation, penalty or hazard correction date.

You must allow an employee representative to attend all meetings between you and L&I if you appeal a citation.

The U.S. Department of Labor monitors the workplace safety and health program in Washington State and other states that operate under state statute and regulations. If you have a complaint about the administration of Washington State's program, write to: Occupational Safety and Health Administration Region 10, 1111-3rd Ave., Suite 715, Seattle, WA 98101-3212.



Employees – You have a right to a safe and healthy workplace

Your employer must protect you from hazards you encounter on the job, tell you about them and provide training.

You have the right to:

- Notify your employer or L&I about workplace hazards. You may ask L&I to keep your name confidential.
- Request an L&I inspection of the place you work if you believe unsafe or unhealthy conditions exist. You or your employee representative may participate in an inspection.
- Get copies of your medical records, including records of exposures to toxic and harmful substances or conditions.
- File a complaint with L&I within 30 days if you believe your employer fired you, or retaliated or discriminated against you because you filed a safety complaint, participated in an inspection or other safety-related activity, or exercised any of your rights under WISHA.
- Appeal a violation correction date if you believe the time allowed on the citation is not reasonable.

The law requires you to follow workplace safety and health rules that apply to your own actions and conduct on the job.



Fatality or hospitalization

Employers: If a work-related death or probable death occurs, you must notify L&I within eight hours. Or, if an incident at work causes one or more of your workers to be hospitalized overnight, you must notify L&I within eight hours of the time the event is reported to you or an agent in your employ.

- Employer contact person and phone number.
- Name, address and location of the workplace.
- Date and time of the incident.
- Number of fatalities or hospitalized employees.
- Names of the employees.
- Brief description of what happened.



Where to report

- Any local L&I office or
- 1-800-423-7233

Other forms for persons with disabilities are available on request. Call 1-800-547-8367. TDD users, call 360-902-5797. L&I is an equal opportunity employer.



Ley de seguridad y salud en el trabajo

¡Es la ley!

Los empleadores deben colocar este cartel en un lugar donde puedan leerlo los empleados.

La Ley de Salud y Seguridad Industrial de Washington (Washington Industrial Safety and Health Act (WISHA)) protege la salud y seguridad de los empleados en el trabajo en el estado de Washington (Capítulo 49.17 de la ley). **Empleadores y empleados: Ustedes deben leer este cartel completo para conocer sus derechos y responsabilidades.**

La División de Seguridad y Salud Ocupacional (DOSH) del Departamento de Labor e Industrias (L&I) que administra la ley WISHA:

- Inspecciona los lugares de trabajo para identificar los peligros y mejorar la seguridad.
- Investiga quejas de lugares de trabajo que no son seguros.
- Proporciona consultas de seguridad gratis en el lugar de trabajo para ayudar a los empleados a identificar y a corregir los peligros.
- Ofrece educación y capacitación para promover lugares de trabajo seguros.

Comuníquese con nosotros

Este cartel describe partes importantes de la ley. Por favor comuníquese con nosotros si tiene preguntas sobre sus derechos o responsabilidades.

Llame al: 1-800-423-7233

Sitio de Internet: www.Lni.wa.gov/Safety

Dirección postal: Division of Occupational Safety and Health
Department of Labor & Industries
P O Box 44600
Olympia, WA 98504-4600

Otros carteles de L&I para los lugares de trabajo

- Sus derechos como trabajador (requerido)
- Aviso a los empleados (requerido)
- Salario mínimo de Washington (recomendado)



Empleadores – Ustedes tienen la obligación legal de proteger a los empleados en el trabajo

Los empleadores deben proporcionar lugares de trabajo libres de riesgos reconocidos que puedan causar lesiones serias o muerte a los empleados.

Acciones que usted debe tomar

- Cumpla con todas las leyes de seguridad y salud en el lugar de trabajo que se apliquen a su negocio.
- Ponga este aviso en un lugar visible para informarle a los empleados de sus derechos y responsabilidades.
- Proporcione equipo de protección personal y avisele a los empleados si han estado o van a estar expuestos a peligros.
- Permítale a un representante de los empleados que participe en una inspección de seguridad/salud de L&I sin retenerle salarios o beneficios. Es posible que el inspector de L&I hable con otros empleados.

Es ilegal despedir o discriminar a cualquier empleado por haber presentado una queja o por haber participado en una inspección, investigación o conferencias de apertura o cierre de las mismas.

Citaciones y multas

L&I emitirá una citación si el inspector identifica violaciones a las leyes de seguridad y salud en el lugar de trabajo. La citación incluirá una fecha para corregir las violaciones. Usted debe poner a la vista la citación en o cerca del lugar de la violación por un mínimo de tres días. No la puede quitar hasta que se corrija la violación.

L&I puede imponerle una multa por no cumplir con los requisitos de seguridad y salud en el lugar de trabajo:

- Hasta \$7,000 por cada violación seria o general.
- Hasta \$70,000 por violaciones deliberadas o repetidas.
- Hasta \$7,000 por día por cada violación no corregida por la fecha límite.

La ley también impone multas de índole criminal por algunas condiciones.

Apelaciones

Usted puede apelar cualquier citación, multa o fecha para corregir un peligro. Debe permitirle a un representante de los empleados que atienda las reuniones entre usted y L&I si usted apela una citación.

El Departamento del Trabajo de los Estados Unidos supervisa el programa de seguridad y salud en el lugar de trabajo en el estado de Washington y en otros estados que operan bajo los estatutos y regulaciones del estado. Si usted tiene una queja sobre la administración del programa del estado de Washington, escriba a: Occupational Safety and Health Administration Region 10, 1111 - 3rd Ave., Suite 715, Seattle, WA 98101-3212.



Empleados – Ustedes tienen derecho a un lugar de trabajo seguro y saludable

Su empleador debe protegerlo de los peligros que enfrenta en el trabajo, informarle sobre ellos y proporcionarle capacitación.

Usted tiene el derecho de:

- Notificarle a su empleador o a L&I sobre los peligros en el lugar de trabajo. Usted puede pedirle a L&I que mantenga su nombre confidencial.
- Solicitar una inspección de L&I del lugar donde trabaja si cree que existen condiciones no saludables o inseguras. Usted y el representante de los empleados pueden participar en una inspección.
- Obtener copias de los récords médicos, incluyendo los récords de exposiciones a sustancias o condiciones tóxicas y peligrosas.
- Presentar una queja con L&I dentro de 30 días si usted piensa que su empleador lo despidió o tomó represalias o lo discriminó porque presentó una queja de seguridad, participó en una inspección u otra actividad de salud relacionada o ejerció cualquiera de sus derechos bajo WISHA.
- Apelar la fecha de corrección de una violación, si usted considera que el tiempo permitido en la citación no es razonable.

La ley requiere que usted siga las leyes de seguridad y salud en el lugar de trabajo que se apliquen a sus propias acciones y conducta en el trabajo.



Muertes u hospitalizaciones

Empleadores: Si ocurre una muerte o es probable que haya una muerte relacionada con el trabajo ustedes deben notificarle a L&I dentro de ocho horas. Si un incidente en el trabajo causa que uno o más de sus trabajadores tengan que pasar la noche en el hospital, ustedes deben notificarle a L&I dentro de ocho horas después de que el evento se le haya reportado a ustedes o a un agente empleado por ustedes.

- Nombre del representante del empleador y número de teléfono.
- Nombre, dirección y ubicación del lugar de trabajo.
- Fecha y hora del incidente.
- Número de fatalidades o de empleados hospitalizados.
- Nombres de los empleados.
- Breve descripción de lo ocurrido.

Donde se debe reportar:

- A cualquier oficina local de L&I o al
- 1-800-423-7233

Hay otros formatos disponibles para personas con discapacidades. Llame al 1-800-547-8367. Usuarios de TDD llamen al 360-902-5797. L&I es un empleador con igualdad de oportunidad.



**Washington State
Department of Transportation**
Paula J. Hammond, P.E.
Secretary of Transportation

Southwest Region
11018 Northeast 51st Circle
P.O. Box 1709
Vancouver, WA 98668-1709
360-905-2000 / Fax 360-905-2222
TTY: 1-800-833-6388
www.wsdot.wa.gov

January 14, 2011

American Construction Co., Inc.
1501 Taylor Way
Tacoma, WA 98421

Contract 8078, I-5 Columbia River Bridge
Temporary Pile Test Program
MP WA 0.3 to MP OR 308.0
State Project
Serial Letter No. 1

RE: WSDOT Project Personnel

Gentlemen:

Attached is a list of WSDOT personnel that will be involved in Contract 8078, I-5 Columbia River Bridge Temporary Pile Test Program and their assigned duties of responsibility:

<u>NAME & TITLE</u>	<u>RESPONSIBILITY</u>	<u>PHONE NUMBER & Email</u>
Frank Green Columbia River Crossing Project Structures Engineer Manager	Contract Administration	Office: 360-816-8855 Cell: 360-600-2632 greenf@columbiarivercrossing.org
Keith Daly Columbia River Crossing Project Assistant Business Manager	Contract Payments, Contract Administration, Change Orders, Wage Rate Compliance, and Materials	Office: 360-816-8870 dalyk@columbiarivercrossing.org
Mark Degenhart Columbia River Crossing Project Chief Inspector	Contract Compliance, Progress Estimates, and Change Orders	Office: 360-816-8876 Cell: 360-601-8913 degenhartm@columbiarivercrossing.org

<u>NAME & TITLE</u>	<u>RESPONSIBILITY</u>	<u>PHONE NUMBER & Email</u>
Todd Nelson Columbia River Crossing Project Project Inspector	Contract Compliance	Cell: 360-601-8929 nelson@wsdot.wa.gov
Daniel Teran Columbia River Crossing Project Project Inspector	Contract Compliance	Office: 360-816-2205 Cell: 360-690-5664 terand@columbiarivercrossing.org
Nicki Peppers Columbia River Crossing Project Project Controls Technician	Materials and Contract Payments	Office: 360-816-2167 peppersn@columbiarivercrossing.org

Please don't hesitate to contact any of the above WSDOT personnel with any questions you may have.

Sincerely,



Frank Green, P.E.
Structures Engineering Manager
Columbia River Crossing Project

FG:np
KAD

cc: Document Control
Degenhart



**Washington State
Department of Transportation**
Paula J. Hammond, P.E.
Secretary of Transportation

Southwest Region
11018 Northeast 51st Circle
P.O. Box 1709
Vancouver, WA 98668-1709
360-905-2000 / Fax 360-905-2222
TTY 1-800-833-6388
www.wsdot.wa.gov

January 14, 2011

American Construction Co., Inc.
1501 Taylor Way
Tacoma, WA 98421-4100

Contract 8078, I-5, Columbia River Bridge
Temporary Pile Test Program
WA 0.3 to OR MP 308.0
State Project
Serial Letter No. 3

RE: Preconstruction Meeting

Gentlemen:

The preconstruction meeting is scheduled for 10:00 a.m. on Friday, January 21, 2011, at the Columbia River Crossing Project office, Fort Vancouver North Conference Room.

This letter addresses items that are normally covered at the preconstruction meeting. This will provide more time at the meeting for addressing specific items of concern.

The following information is intended to inform the Contractor about WSDOT policies and procedures. Please contact this office if additional information or clarification is needed.

CONTRACTOR - WSDOT RELATIONSHIP

This office wishes to create a cooperative approach to the contract. We encourage a team approach between the Contractor and WSDOT in completing this project. Open and fair communication between all parties is an important aspect in working as a team.

Before work begins, please submit an emergency contact list. The list shall include at a minimum, the Prime Contractor's Project Manager, or equivalent, and the Prime Contractor's Project Superintendent. The list shall identify a representative with delegated authority to act as the emergency contact on behalf of the Prime Contractor and include one or more alternates. The emergency contact shall be available upon the Engineer's request at other than normal working hours. The emergency contact list shall include 24-hour telephone numbers for all individuals identified as emergency contacts or alternates.

Our field inspectors have the authority to reject defective material and suspend work that is done improperly, subject to my final decision. Inspectors are not authorized to accept work, to accept materials, to issue instructions, or to give advice that is contrary to the contract.

It is the policy of WSDOT to encourage contractors to be innovative and identify areas of the project where cost savings can be realized. If a contractor identifies such a savings and provides a significant portion of the efforts needed to develop the proposal, then WSDOT will share the resulting savings with the Contractor. This procedure is carried out by change orders known as Cost Reduction Incentive Proposals (CRIPs). Information on how to proceed with a CRIP can be obtained from this office.

At the completion of the project a Prime Contractor Performance Report will be prepared. A copy will be sent to the Contractor for review and comment prior to submittal to the Headquarters office. The Contractor will also have the opportunity to evaluate the WSDOT construction process by completing a Contractor's Process Evaluation.

ENVIRONMENTAL COMMITMENTS

The Contractor shall satisfy all requirements of the local air pollution agency. The local air pollution agency for this contract is the Southwest Clean Air Agency. In addition, air quality rules of the State Department of Ecology may govern the work.

The Contractor shall comply with all requirements of the following environmental provisions, which are made a part of the contract documents and included in the appendix:

- Nationwide Section 10 – USACE – NWP-2008-414
- Hydraulic Project Approval – WDFW – Permit #122114-1
- Fill Removal Permit – OR DSL – 45957-GA
- Short Term Access – OR DSL – 45949-AA
- Aquatic Lands Use Authorization – WA DNR – 23-086667
- Implementing Agreement between WSDOT and the Department of Ecology

The Contractor is responsible for obtaining any local agency permits that may be required.

The Contractor shall prepare and submit a project-specific Spill Prevention, Control, and Countermeasures (SPCC) plan in accordance with the Standard Specifications and Amendments to the Standard Specifications, to this office prior to commencement of any construction activity.

The Contractor shall identify the Erosion and Sedimentation Control (ESC) Lead at the preconstruction meeting. The ESC Lead shall have a current Certificate of Training in Construction Site Erosion and Sediment Control from a course approved by the Washington State Department of Ecology.

ORDER OF WORK AND SCHEDULES

As a minimum, please provide a preliminary progress schedule at the preconstruction meeting. Standard Specification 1-08.3(2)A requires a Type A Progress Schedule be submitted no later than ten working days after the contract execution date. This contract shall be physically completed within 15 working days.

SUBCONTRACTORS AND LOWER TIER SUBCONTRACTORS

A Request to Sublet Work (Form 421-012) must be submitted for each subcontractor before they begin work. No payments will be made for the subcontractor's work until we receive a copy of the L & I approved Statement of Intent to Pay Prevailing Wages. An approved copy of the L & I approved Affidavit of Wages Paid must be submitted to us upon the completion of the subcontractor's work.

We would like to remind you there is no contractual relationship between subcontractors and WSDOT. All subcontractor correspondence with WSDOT should be routed through the Prime Contractor. Our office will follow the same procedure.

The Prime Contractor must have a representative with authority on the project at all times when contract work is being performed even if only subcontractors are working on the project.

SAFETY

It's the Contractor's obligation to comply with State and Federal construction safety standards. The Contractor is responsible for the safety of their workers and must comply with the following safety and health standards: Safety Standards for Construction Work (Chapter 296-155 WAC), General Safety and Health Standards (Chapter 296-24 WAC), General Occupational Health Standards (Chapter 296-62 WAC) and any other appropriate safety and health codes. The Prime Contractor is also responsible for seeing that subcontractors comply with safety and health regulations.

Please be aware of WAC 296-24-233, parts 7 and 8, regarding the safety in backing trucks. This is especially important on paving projects. Part 7 deals with backing where vision is obstructed. A signal person shall be stationed at a point giving them clear view of the rear of the truck and the truck driver at all times. Part 8 requires truck drivers to sound their horn prior to backing and shall sound it intermittently during backing. Automatic backup alarms may be substituted for this.

A safety and health questionnaire is enclosed in this package. We ask that you complete the form and return it to this office.

CONTROL OF MATERIAL

No material is to be incorporated into the project without prior approval. There can be up to a 14 day turnaround time for approval of materials, so it is essential that you get requests in for materials as early as possible. Please refer to the Qualified Products List (QPL), which is a listing of manufactured products that have been evaluated and determined suitable for use in highway construction. You must notify us of all temporary and permanent items from the list you intend to use and reference them to a contract bid item. Items not included on the QPL must be submitted for approval prior to use on the form titled, "Request for Approval of Material" (Form 350-071). Please be aware that products from the QPL shall not be installed prior to providing the applicable Manufacturer's Certificate of Compliance and other required acceptance criteria noted for the QPL item. The current version of the QPL can be found at:

<http://www.wsdot.wa.gov/biz/mats/QPL/QPL.cfm>

A copy of the Record of Materials report is enclosed with this letter. This report lists the sampling and documentation requirements for materials used on the various bid items.

If you request payment of materials on hand, please note that copies of paid invoices must be sent to us within 60 days following the request or the payments will be credited out.

WAGE RATE ADMINISTRATION

The Standard Specifications require the Prime Contractor and all subcontractors to submit a Statement of Intent to Pay Prevailing Wage to the Department of Labor & Industries for approval. These forms are available from L & I. Copies of the approved statements must be sent to us. Failure to submit these will result in withholding payments on progress estimates.

American Construction Co., Inc.
January 14, 2011
Page 5

At the completion of work, Affidavits of Wages Paid must be submitted to L & I for approval and copies of the approved affidavits sent to us. The project cannot be considered complete and the retainage amounts cannot be released until all affidavits are submitted. Prompt submittals are encouraged.

Certain fabricators, manufacturers and suppliers (including suppliers of concrete redi-mix and asphalt concrete) may be subject to the prevailing wage requirements and may be required to submit the above-mentioned statements and affidavits. Refer to the contract provisions for those groups affected.

This project contains state funds only. Certified payrolls will be required to be submitted for the Prime Contractor, and all subcontractors or lower tier subcontractors only if requested by the Engineer.

To help us develop labor rates for reimbursing force account work, please submit to us copies of your 2011 tax rate notices from the Washington State Department of Labor & Industries and the Washington State Employment Security Department.

In accordance with Section 1-09.6 of the Standard Specifications we also request that you prepare and submit a "Project Labor List" for the Prime Contractor and all necessary subcontractors prior to that firm beginning any force account work.

Please be aware of the State requirements regarding overtime on public works contracts. The Booklet titled Washington State Prevailing Wage Law, is available from the Washington State Department of Labor and Industries at <http://www.lni.wa.gov/FormPub/Detail.asp?DocID=2061>.

The packet included with this letter contains the following posters:

- EEOC-P/E-1 – Equal Employment Opportunity is the Law
- WISHA F416-081-909 – Job Safety and Health Law
- F242-191-909 – Notice to Employees (L&I)
- F700-074-909– Your Rights as a Worker (L&I)
- EMS 9874 – Notice to Employees (Employment Security)
- Washington State Law Prohibits Discrimination in Employment

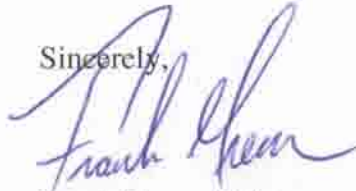
The posters listed above along with a copy of the approved Statement of Intent to Pay Prevailing Wages and prevailing wage rates from the contract provisions must be posted on the job site such that all employees have ready and free access to inspect their contents.

American Construction Co., Inc.
January 14, 2011
Page 6

ENCLOSED FORMS

We have enclosed forms, posters, and other information that were mentioned in the preceding text. If you have questions on the enclosed documents or need additional forms, please contact Keith Daly at this office at (360) 816-8870.

Sincerely,

A handwritten signature in blue ink that reads "Frank Green". The signature is fluid and cursive, with the first name "Frank" and last name "Green" clearly legible.

Frank Green, P.E.
CRC Structures Engineering Manager

FG:np
KAD

cc: Document Control
Degenhart